

Rules for the Conduct of the 2019 District-wide Election of Officers,
Members of the Executive Board, and Delegates of District 1199C

Adopted by the District 1199C Election Board, January 17, 2019

1. The provisions of the District 1199C Bylaws, the National Union Constitution, and the AFSCME Constitution, in that order, regarding the conduct of the nominations and elections process for District elections shall govern in this election.
2. District 1199C members shall elect one president, one secretary-treasurer, two executive vice-presidents, one vice president of the Hospital Division, members of the executive board, and delegates representing all departments and classifications in all institutions.
3. A candidate for any elected office must be a member in good standing of District 1199C for at least one (1) year prior to the date of the election. This time limitation shall not apply for election of Delegates at newly organized institutions.
4. Nominating petitions will be available at Union Headquarters beginning at 9:00 am on February 19, 2019, and must be returned to Union Headquarters not later than 5:00 pm on March 21, 2019.
5. In order to be nominated for the position of president, secretary-treasurer, executive vice-president, a member must obtain on an official nominating petition(s) the signatures of 210 members in good standing (2% of the membership of the District), including at least 153 signatures from the Hospital Division and 57 signatures from the Guild Division.
6. In order to be nominated for the position of vice president of the Hospital Division, a member must obtain on an official nominating petition(s) the signature of at least 153 signatures from the Hospital Division.
7. In order to be nominated for the position of member of the Executive Board, a member must obtain on an official nominating petition the signatures of at least 20 members in good standing from an institution or institutions in the Division Area from which the candidate seeks election.
8. In order to be nominated for the position of Delegate, a member must obtain on an official nominating petition the signatures of no less than two (2) members in good standing from among the membership of the department and/or classification and shift, where applicable, from which the candidate seeks election.

9. Nominees shall be mailed letters informing them of their nominations no later than April 2, 2019, and may decline their nomination until April 12, 2019, in writing and addressed to the Election Board in care of the Union Headquarters, 1319 Locust Street, Philadelphia, PA 19107.
10. Candidates whose nominating petitions have been declared invalid by the Election Board shall be able to appeal such decision until April 8, 2019, in writing and addressed to the Election Board at the Union Headquarters, 1319 Locust Street, Philadelphia, PA 19107. Such challenges shall be heard and ruled on by the Election Board no later than April 24, 2019.
11. An official notice of the date of the election including a list of all candidates shall be posted at all institutions no later than April 18, 2019. Locations of polling places and hours of voting will be posted in the official notice.
12. The election shall be held on May 7 and May 8, 2019. Each facility shall vote on its designated day. All Union organizers may vote on either day.
13. Results of the election shall be published on May 10, 2019, and the committee shall cause letters to be sent to each of the candidates advising them of their election or their defeat, as the case may be.
14. Appeals related to the conduct or the results of the election shall be handled in accordance with the District 1199C Bylaws. All such appeals must be submitted in writing addressed to the Election Board at the Union Headquarters, 1319 Locust Street, Philadelphia, PA 19107 and received by the Committee no later than May 30, 2019.
15. A member who has filed an unsuccessful appeal regarding the conduct or the results of the election shall have the right to appeal the decision of the Election Board to the District's Executive Board. Such appeals shall be addressed to the President of the District at the Union Headquarters, 1319 Locust Street, Philadelphia, PA 19107 and shall be received no later than 20 days following the issuance of the denial of the appeal by the Election Board.
16. No member of the District 1199C Election Board shall be eligible for election to any office other than Delegate in this election.
17. The Delegate Profile Form must be signed out along with the nominating petition and must be returned with the petition. All information on the Delegate Profile Form must be completed for the nominating petition to be valid.

18. Elections for president, executive vice president, secretary-treasurer and vice-president shall be conducted on a separate ballot from executive board and delegates. This ballot shall be uniform throughout the District.
19. Elections for executive board and delegates shall be on the same ballot within an institution and division. The ballot shall be marked with the name of the institution and division and shall include the name(s) of the candidate(s) for executive board for the specific area and division, and the name(s) of candidates(s) in each delegate slot with instructions indicating how many candidates a member may vote for. When a member identifies him or herself and his or her job classification and shift, he or she will be given one ballot for officers and a separate executive board/delegate ballot on which all delegate slots but the one in which the member is voting are stricken out.
20. Any incorrect marking in either the top or the bottom section of the ballot will only void the section where the error was made. If the other section of the ballot has no errors, it will not be disqualified. If there are errors in both the top and the bottom sections, the entire ballot will be disqualified.
21. Members may only vote in the voting place designated for their institution on the one day designated for balloting at that institution.
22. Any member in line at the designated end time for voting shall be permitted to vote.
23. Write-in or proxy votes are not permitted.
24. Members who do not appear as members in good standing may vote subject to challenge.
25. All Organizers shall be deputized to assist the Election Board with the counting of the ballots.