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## Overview

The 2020 Pennsylvania Democratic Coordinated Campaign is seeking a highly motivated, passionate and talented **Organizers** for our statewide organizing program. The PA Coordinated Campaign will play a critical role in electing a Democrat to the White House, re-electing Attorney General Shapiro and Treasurer Torsella, and electing Democrats down-ticket including U.S. House and State Legislative districts across the Commonwealth.

**Contact:** Please email your resume & two references with “PA Organizer” in the subject line to [jobs@padems.com](mailto:jobs@padems.com).

## Key Responsibilities:

- Recruit, train and manage fellows and volunteers to participate in direct voter contact
- Coordinate volunteer events including but not limited to canvasses, phone banks and text banks
- Amplify message, recruit volunteers and create online communities using social media platforms
- Engage local Democratic committees, progressive organizations and community leaders
- Develop volunteer leadership and grow volunteer teams to execute a successful GOTV

## Skills & Qualifications:

- Exceptionally well organized and strong time management skills
- Strong interpersonal skills and ability to communicate with people from different backgrounds
- Flexible, adaptable and solutions-oriented
- Ability to meet tight deadlines under pressure
- Comfortable with using technology including SMS, social media platforms and voter database
- Ability to work long and irregular hours in a fast paced, metrics- driven work environment
- Has access to a vehicle or other reliable transportation; ability to relocate as necessary
- Commitment to electing all Democrats on the ballot

## Preferred (not required):

- Previous campaign experience and/ or customer service experience
- Proficiency with Votebuilder/VAN

Organizers will report to the Regional Organizing Director.

The Pennsylvania Democratic Party (PDP), is committed to diversity among its staff, and recognizes that its continued success requires the highest commitment to obtaining and retaining a diverse staff that provides the best quality services to supporters and constituents. The PDP is an equal opportunity employer and prohibits discrimination of employment, promotion, compensation, terms, conditions, or privileges of employment on the basis of gender, disability, race, age, national origin, color, creed, sexual orientation, sex (including marital and parental status), gender identity and expression, religion, economic status, ethnic identity, veteran's status, or any other basis prohibited by applicable law.