



Overview

The 2020 Pennsylvania Democratic Coordinated Campaign is seeking a highly motivated, passionate and talented **Organizing Director** for our statewide organizing program. The PA Coordinated Campaign will play a critical role in electing a Democrat to the White House, re-electing Attorney General Shapiro and Treasurer Torsella, and electing Democrats down-ticket including U.S. House and State Legislative districts across the Commonwealth.

Contact: Please email your resume & two references with “PA Organizing Director” in the subject line to jobs@padems.com.

Key Responsibilities:

- Develop a state-wide organizing plan that engages voters in all corners of the commonwealth
- Create and implement strategies and systems that lead regions to successfully meet daily and weekly organizing metrics.
- Recruit, train, and manage Deputy and Regional Organizing Directors.
- Oversee the hiring, management, and training of a statewide organizing state.

Skills & Qualifications:

- At least 2 cycles of campaign experience in a management role required
- Experience managing field staff and overseeing large scale organizing operations
- Exceptionally well organized with intense attention to detail
- Strong time management skills
- Strong interpersonal skills and ability to communicate with people from many backgrounds
- Flexible, adaptable and solutions-oriented
- Ability to meet tight deadlines under pressure
- Knowledge of Google suite tools
- Working knowledge of VAN/Votebuilder and other campaign technology platforms
- Ability to work long and irregular hours in a fast paced, metrics-driven work environment
- Commitment to electing all Democrats on the ballot

The Organizing Director will report to the Coordinated Campaign Manager.

The Pennsylvania Democratic Party (PDP), is committed to diversity among its staff, and recognizes that its continued success requires the highest commitment to obtaining and retaining a diverse staff that provides the best quality services to supporters and constituents. The PDP is an equal opportunity employer and prohibits discrimination of employment, promotion, compensation, terms, conditions, or privileges of employment on the basis of gender, disability, race, age, national origin, color, creed, sexual orientation, sex (including marital and parental status), gender identity and expression, religion, economic status, ethnic identity, veteran's status, or any other basis prohibited by applicable law.

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